**GENERAL DISCLOSURE FOR JOB CANDIDATE ON THE JOB APPLICATION**

This general disclosure statement is established and provided for your information on the purpose of fulfilment of our Company’s obligation to inform in the context of Personal Data Protection Law No 6698 (“***KVKK***”) in the process of evaluation of capabilities and convenience of job candidate for the related job position.

According to the Labor Law No 4857, article 419 of the Turkish Code of Obligations No 6098, Personal Data Protection Law No 6698 and related legislations;

**The Methods, Reasons and Purposes of Processing of Personal Data**

Your personal data is obtained through www.kariyer.net, application you made via the job application section of our Company’s website (https://www.gosbrake.com.tr/tr/ContactPBox1Url) and e-mails you sent, consulting firm, employee’s reference and interview process, are processed in written form or electronically.

Your personal data obtained by the way of the methods given above are processed in the context of article 5 and article 6 of the KVKK and pursuant to the general principles of the KVKK.

**Transfer of Your Personal Data to Third Parties**

Your personal data, within the scope of the evaluation of your ability and convenience, is transferred to the parties in cooperation with our Company, legally authorised public institutions and organisations and person, the person you provide in the context of realisation of reference control by our Company and are processed within the limits of these purposes.

**Storage and Disposal of Personal Data**

Your personal data obtained during the hiring process are processed on the purpose of determining your competence to the job and will be stored electronically or in written form for maximum six (6) months on the purpose of re-evaluation for the same or similar job positions.

Your personal data can be accessed only by the authorised person on the subject in our Company within the limits of the hiring purpose.

Your personal data will be disposed of, within the end of the period given above pursuant to related provisions of the KVKK and “*By-Law on Erasure, Destruction and Anonymisation of Personal Data*”.

**As Data Subject, Your Rights**

If you, as data subject, conduct your demand in written form, your demand will be responded as soon as possible, in any case within 30 days.

According to article 11 of the KVKK, your rights are as follows;

* to learn whether his personal data are processed or not,
* to request information if his personal data are processed,
* to learn the purpose of his data processing and whether this data is used for intended purposes,
* to know the third parties to whom his personal data is transferred at home or abroad,
* to request the rectification of the incomplete or inaccurate data, if any,
* to request the erasure or destruction of his personal data upon disappearance of reasons which require the process,
* to request notification of the operations of erasure or destruction to third parties to whom his personal data has been transferred,
* to object to the processing, exclusively by automatic means, of his personal data, which leads to an unfavourable consequence for the data subject,
* to request compensation for the damage arising from the unlawful processing of his personal data.

\* The details regarding the ways and procedures how the application can be delivered are given below.

* **In the fact of making a request in person**, the application in written form shall be delivered to ***K.O.S. Büyük Kayacık Mah. Yaylacık Cad. Güneştepe Sok. No:5 42100 Konya/Türkiye***by writing on the envelop that *“the information request in the context of the Law on Personal Data Protection”*
* **In the fact of making a request through notary**, the application in written form shall be delivered to ***K.O.S. Büyük Kayacık Mah. Yaylacık Cad. Güneştepe Sok. No:5 42100 Konya/Türkiye***by writing on the envelop that *“the information request in the context of the Law on Personal Data Protection”*
* **in the fact of making a request by sending to the company’s e mail address with the “secure electronic signature”,** the application form in written shall be delivered to [kvkk@gosbrake.com.tr](mailto:kvkk@gosbrake.com.tr) by writing in the subject line that *the information request in the context of the Law on Personal Data Protection”*

Moreover, other methods that will be determined by the board, will be shared when they are announced by the Board.